



NO 1B-2/ARCHA/2020-21/

18-4-2020

To

The Deputy Director (Finance),
Rashtriya Sanskrit Sansthan (Deemed University),
56-57, Institutional Area, Janakpuri, New Delhi-110058.

Sub.: Requirement of funds for the month of April, 2020.

Sir,

I am to submit herewith the requirement of funds for the month of April-2020 as per your prescribed format for your information and necessary action accordingly.

| Object Head | Items | A Demand for the month of April-2020 | B Unspent Balance as on 31-03-2020 | C Net Demand (A-B) |
|------------------|--|---|---------------------------------------|-----------------------|
| OH-36 SALARY | Teaching (Regular) | 5701707 | 14493632 | -6966092 |
| | Non-Teaching (Regular) | 691049 | | |
| | Gratuity of Late P.Kathua (Sansthans order awaited) | 1123360 | | |
| | Leave Encashment of Late P.Kathua (Sansthans order awaited) | 11424 | | |
| | TOTAL | 7527540 | | |
| OH-31 GENERAL | Pension (As per Pension bill April-2020) | 1480000 | 894773 | 4899420 |
| | 7th CPC Pension Arrears (06 F.Pensioners) (Sansthan's order awaited) | 1598638 | | |
| | Contract/Guest Teacher (Teaching) | 1400000 | | |
| | NPS 14% Sansthan Contribution | 357555 | | |
| | Outsourcing April-2020 | 300000 | | |
| | Security/Housekeeping April-2020 | 240000 | | |
| | Electric/Water Bill (Campus+Hostel) | 145000 | | |
| | MSP (Only monthly salary) April-20 | 155000 | | |
| | Telephone | 8000 | | |
| | TA/DA Conveyance | 55000 | | |
| | Printing & Stationery | 10000 | | |
| | Postage expr. | 5000 | | |
| | Repair maintenace (all) | 20000 | | |
| | Misc. & General contingencies | 20000 | | |
| | TOTAL | 5794193 | | |

Yours faithfully,

Fund requirement for the month of April-2020

Note: The above expenses should be bare minimum. Strictly follow the cash management instructions issued by The D/o Economic Affair (Budget Division) vide OM no. F.N.12(13)=B(W& M) 2020 dated 8th April, 2020.

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The Deputy Director (Finance),
Central Sanskrit University,
56-57, Institutional Area, Janakpuri, New Delhi-110058.

Requirement of funds for the month of May, 2020.

Sir,

I am to submit herewith the requirement of funds for the month of May-20 as per your prescribed format for your information and necessary action accordingly

| Object Head | Items | A Demand for the month of May-2020 | B Unspent Balance as on 31-03-2020 | C Grants received upto 17-05-20 | D Expenditure upto 17-5-20 | E Funds available as on 18-5-20 [(B+C) - D] | F Net Demand (A - E) |
|------------------|---|---|---|--|----------------------------------|--|------------------------------|
| OH-36 SALARY | Teaching (Regular) | 5713131 | 14493632 | 0 | 6513915 | 7979717 | -440753 |
| | Non-Teaching (Regular) | 691049 | | | | | |
| | Gratuity of Late P.Kathua (Sansthans order awaited) | 1123360 | | | | | |
| | L. Encashment of Late P.Kathua (Sansthans order awaited) | 11424 | | | | | |
| | TOTAL | 7538964 | | | | | |
| OH-31 GENERAL | Pension (As per Pension bill May-2020) | 1530000 | 894773 | 3184000 | 4075103 | 3670 | 5240523 |
| | 7th CPC Pension Arrears (06 F.Pensioners) (Santhan's order awaited) | 1598638 | | | | | |
| | Contract/Guest Teacher (Teaching) (upto 17-05-2020) | 760000 | | | | | |
| | NPS 14% Santhan Contribution | 357555 | | | | | |
| | Outsourcing May-2020 | 300000 | | | | | |
| | Security/Housekeeping May-2020 | 240000 | | | | | |
| | Electric/Water Bill (Campus+Hostel) | 100000 | | | | | |
| | MSP (Only monthly salary) May-20 | 155000 | | | | | |
| | Telephone | 8000 | | | | | |
| | TA/DA Conveyance | 80000 | | | | | |
| | Printing & Stationery | 50000 | | | | | |
| | Postage expr. | 5000 | | | | | |
| | Repair maintenance (all) | 20000 | | | | | |
| | Misc. & General contingencies | 40000 | | | | | |
| | TOTAL | 5244193 | | | | | |

Yours faithfully,

DIRECTOR
DIRECTOR

CENTRAL SANSKRIT UNIVE
SHREE SAKSHI NAGRI - JANAKPURI

The Deputy Director (Finance),
Central Sanskrit University,
56-57, Institutional Area, Janakpuri, New Delhi-110058.

Sub:- Requirement of funds for the month of May, 2020.

Sir,

I am to submit herewith the requirement of funds for the month of May-20 as per your prescribed format for your information and necessary action accordingly

| Object Head | Items | A Demand for the month of May-2020 | B Unspent Balance as on 31-03-2020 | C Grants received upto 17-05-20 | D Expenditure upto 17-5-20 | E Funds available as on 18-5-20 [(B+C) - D] | F Net Demand (A - E) |
|------------------|--|---|---|--|----------------------------------|--|----------------------------|
| OH-36 SALARY | Teaching (Regular) | 5713131 | 14493632 | 0 | 6513915 | 7979717 | -440753 |
| | Non-Teaching (Regular) | 691049 | | | | | |
| | Gratuity of Late P Kathua (Sansthan's order awaited) | 1123360 | | | | | |
| | L. Encashment of Late P Kathua (Sansthan's order awaited) | 11424 | | | | | |
| | TOTAL | 7538964 | | | | | |
| OH-31 GENERAL | Pension (As per Pension bill May-2020) | 1530000 | 894773 | 3184000 | 4075103 | 3670 | 5240523 |
| | 7th CPC Pension Arrears (06 F Pensioners) (Sansthan's order awaited) | 1598638 | | | | | |
| | Contract/Guest Teacher (Teaching) (upto 17-05-2020) | 760000 | | | | | |
| | NPS 14% Sansthan Contribution | 357555 | | | | | |
| | Outsourcing May-2020 | 300000 | | | | | |
| | Security/Housekeeping May-2020 | 240000 | | | | | |
| | Electric/Water Bill (Campus+Hostel) | 100000 | | | | | |
| | MSP (Only monthly salary) May-20 | 155000 | | | | | |
| | Telephone | 8000 | | | | | |
| | TA/DA Conveyance | 80000 | | | | | |
| | Printing & Stationery | 50000 | | | | | |
| | Postage expr. | 5000 | | | | | |
| | Repair maintenance (all) | 20000 | | | | | |
| | Misc. & General contingencies | 40000 | | | | | |
| | TOTAL | 5244193 | | | | | |

Yours faithfully,

DIRECTOR

SHREE SARACHINIA CAMPUS, PURI (ODISHA)

The Deputy Director (Finance),
Central Sanskrit University,
56-57, Institutional Area, Janakpuri, New Delhi-110055.

Sub:- Requirement of funds for the month of June, 2020.

Sir, I am to submit herewith the requirement of funds for the month of June-20 as per your prescribed format for your information and necessary action accordingly.

| Object Head | Items | A Demand for the month of June-2020 | B Unspent Balance as on 31-05-2020 | C Grants received upto 15-06-20 | D Expenditure upto 15-6-20 | E Funds available as on 15-6-20 (B+C-D) | F Net Demand (A-E) |
|------------------|---|--|---|---------------------------------------|----------------------------------|--|--------------------------|
| OH-36 SALARY | Teaching (Regular) | 5713131 | 14493632 | 0 | 12989671.00 | 1500000 | 4213131 |
| | Non-Teaching (Regular) | 691049 | | | | | |
| | Gratuity of Late P.Kathua (Samskhan order awaited) | 1125368 | | | | | |
| | L. Encashment of Late P.Kathua (Samskhan order awaited) | 11424 | | | | | |
| | TOTAL | 7538964 | | | | | |
| OH-31 GENERAL | Pension (As per Pension bill June-2020) | 1500000 | 894773 | 6867000 | 7489720 | 900000 | 4213131 |
| | 7th CPC Pension Arrears (Of F.Pensioners) (Samskhan's order awaited) | 1598638 | | | | | |
| | NPS 14% Samskhan Contribution | 357555 | | | | | |
| | Outsourcing June-2020 | 300000 | | | | | |
| | Security Housekeeping June-2020 | 270000 | | | | | |
| | Electric Water Bill (Campus+Hostel) | 60000 | | | | | |
| | MSP (Only monthly salary) June-20 | 155000 | | | | | |
| | Telephone | 8000 | | | | | |
| | TADA Conveyance | 30000 | | | | | |
| | Printing & Stationery | 30000 | | | | | |
| | Postage expr. | 5000 | | | | | |
| | Repair maintenance (all) | 20000 | | | | | |
| | Misc. & General contingencies | 30000 | | | | | |
| | TOTAL | 4364193 | | | | | |

Yours faithfully,
DIRECTOR

The Deputy Director (Finance),
Central Sanskrit University,
56-57, Institutional Area, Janakpuri, New Delhi-110058.

Sub:- Requirement of funds for the month of June, 2020.

Sir,

I am to submit herewith the requirement of funds for the month of June-20 as per your prescribed format for your information and necessary action accordingly.

| Object Head | Items | A Demand for the month of June-2020 | B Unspent Balance as on 31-03-2020 | C Grants received upto 18-06-20 | D Expenditure upto 18-6-20 | E Funds available as on 19-6-20 (B+C) - D | F Net Demand (A - E) |
|------------------|--|--|---|---------------------------------------|----------------------------------|--|----------------------------|
| OH-36 SALARY | Teaching (Regular) | 5713131 | 14493632 | 0 | 12989671.00 | 1503961 | 6035003 |
| | Non-Teaching (Regular) | 691049 | | | | | |
| | Gratuity of Late P.Kathua (Sansthans order awaited) | 1123360 | | | | | |
| | L. Encashment of Late P.Kathua (Sansthans order awaited) | 11424 | | | | | |
| | TOTAL | 7538964 | | | | | |
| OH-31 GENERAL | Pension (As per Pension bill June-2020) | 1500000 | 894773 | 6667000 | 7469726 | 92047 | 5492146 |
| | 7th CPC Pension Arrears (06 F. Pensioners) (Sansthan's order awaited) | 1598638 | | | | | |
| | NPS 14% Sansthan Contribution | 357555 | | | | | |
| | Outsourcing June-2020 | 300000 | | | | | |
| | Security/Housekeeping June-2020 | 270000 | | | | | |
| | Electric/Water Bill (Campus+Hostel) | 60000 | | | | | |
| | MSP (Only monthly salary) June-20 | 155000 | | | | | |
| | Telephone | 8000 | | | | | |
| | TA/DA Conveyance | 30000 | | | | | |
| | Printing & Stationery | 30000 | | | | | |
| | Postage expr. | 5000 | | | | | |
| | Repair maintenace (all) | 20000 | | | | | |
| | Misc. & General contingencies | 30000 | | | | | |
| | General Scholarship (March & April-2020) | 1220000 | | | | | |
| | TOTAL | 5584193 | | | | | |

Yours faithfully,
Sd/-
DIRECTOR

Letter No. 1B-2 (Grants/2020-21/.....155.....)

DATE:-17-07-2020

The Deputy Director (Finance),
Central Sanskrit University,
56-57, Institutional Area, Janakpuri, New Delhi-110058.

Requirement of funds for the month of July, 2020.

Sah:-

Sir,

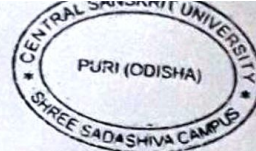
I am to submit herewith the requirement of funds for the month of July-20 as per your prescribed format for your information and necessary action accordingly.

| Object Head | Items | A Demand for the month of June-2020 | B Unspent Balance as on 31-03-2020 | C Grants received upto 17-07- 2020 | D Expenditure upto 17-7-20 | E Funds available as on 17-7-20 (B+C) - D | F Net Demand (A - E) |
|------------------|--|--|---|---|----------------------------------|--|----------------------------|
| OH-36 SALARY | Teaching (Regular) | 5900000 | 14493632 | 6554000 | 19539417.00 | 1508215 | 6372569 |
| | Non-Teaching (Regular) | 720000 | | | | | |
| | Medical Reimbursement (2020-21) (7 persons) | 126000 | | | | | |
| | Gratuity of Late P.Kathua (Sansthans order awaited) | 1123360 | | | | | |
| | L. Encashment of Late P.Kathua (Sansthans order awaited) | 11424 | | | | | |
| | TOTAL | 7880784 | | | | | |
| OH-31 GENERAL | Pension (As per Pension bill July-2020) | 1500000 | 894773 | 10558000 | 11304491.00 | 148282 | 4584356 |
| | 7th CPC Pension Arrears (06 F.Pensioners upto 03/2020) (Sansthan's order awaited) | 1598638 | | | | | |
| | NPS 14% Sansthan Contribution | 370000 | | | | | |
| | Outsourcing July-2020 | 300000 | | | | | |
| | Security/Housekeeping July-2020 | 270000 | | | | | |
| | Electric/Water Bill (Campus-Hostel) | 70000 | | | | | |
| | MSP (Only monthly salary) July-20 | 155000 | | | | | |
| | Telephone | 8000 | | | | | |
| | TA/DA Conveyance | 40000 | | | | | |
| | Printing & Stationery | 20000 | | | | | |
| | Postage expr. | 5000 | | | | | |
| | Repair maintenance (all) | 20000 | | | | | |
| | Misc. & General contingencies | 40000 | | | | | |
| | Research Scholarship (48000 x 7 Research Scholars) | 336000 | | | | | |
| | TOTAL | 4732638 | | | | | |

Yours faithfully,

Letter No. 1B-2 (Grants/2020-21/..... 583)

The Deputy Director (Finance),
Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.
Requirement of funds for the month of August, 2020.



DATE:-20-08-2020

I am to submit herewith the requirement of funds for the month of Aug.-20 as per your prescribed format for your information and necessary action accordingly.

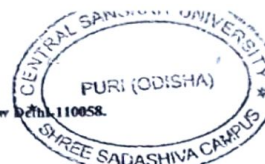
| Object Head | Items | A Demand for the month of Aug.-2020 | B Unspent Balance as on 31-03-2020 | C Grants received upto 20-08-2020 | D Expenditure upto 20-8-20 | E Funds available as on 20-8-20 [(B+C) - D] | F Net Demand (A - E) |
|------------------|---|--|---|--|----------------------------------|--|----------------------------|
| OH-36 SALARY | Teaching (Regular) | 5900000 | 1,44,93,632.00 | 1,27,73,000.00 | 2,72,66,141.00 | 491.00 | 67,75,509.00 |
| | Non-Teaching (Regular) | 750000 | | | | | |
| | Medical Reimbursement (2020-21) (7 persons) | 126000 | | | | | |
| | TOTAL | 6776000 | | | | | |
| OH-31 GENERAL | Pension (As per Pension bill Aug.-2020) | 1505000 | 8,94,773.00 | 1,28,39,000.00 | 1,37,93,454.00 | 319.00 | 72,45,251.00 |
| | Family Pension arrear of Manorama Kathua, w/o.- Late Purusottam Kathua, Ex.-MTS from 06/2019 to 06/2020 | 271570 | | | | | |
| | 7th CPC Pension Arrears (06 F. Pensioners upto 07/2020) (Sansthan's order awaited) | 2000000 | | | | | |
| | CT/GT (Teahing) (22nd to 31st July) & August-2020 | 1830000 | | | | | |
| | NPS 14% Sansthan Contribution | 370000 | | | | | |
| | Outsourcing Aug.-2020 | 300000 | | | | | |
| | Security/Housekeeping Aug.-2020 | 250000 | | | | | |
| | Electric/Water Bill (Campus+Hostel) | 100000 | | | | | |
| | MSP (Only monthly salary) July & Aug.-20 | 150000 | | | | | |
| | Telephone | 8000 | | | | | |
| | TA/DA Conveyance | 40000 | | | | | |
| | Printing & Stationery | 20000 | | | | | |
| | Postage expr. | 5000 | | | | | |
| | Repair maintenance (all) | 20000 | | | | | |
| | Misc. & General contingencies | 40000 | | | | | |
| | Research Scholarship (48000 x 7 Research Scholars) | 336000 | | | | | |
| | TOTAL | 7245251 | | | | | |

Yours faithfully,

DIRECTOR

CENTRAL SANSKRIT UNIVERSITY
SHREE SADASHIVA CAMPUS PURI (OD)

To
Letter No. IB-2 (Grants/2020-21/ 644)
The Deputy Director (Finance), Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.
Sub:- Requirement of funds for the month of September, 2020.
Sir,



DATE:-09-09-2020

I am to submit herewith the requirement of funds for the month of Sept.-20 as per your prescribed format for your information and necessary action accordingly

| CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI (ODISHA). | | | | | | | |
|---|---|--|-------------------------------------|---|--|---|----------------------------|
| Object Head | A Unspent Balance as on 31-03-2020 | B Grants received upto 08-09-2020 | C Expenditure upto 08-09-2020 | D Funds available as on 09-09-2020 [(A+B) - C] | E Particulars | F Demand for the month of September-2020 | G Net Demand (F - D) |
| OH-36 SALARY | 14,493,632 | 19,423,000 | 33,907,293 | 9,339 | Teaching (Regular) | 5,900,000 | 6,847,661 |
| | | | | | Non-Teaching (Regular) | 750,000 | |
| | | | | | Medical Reimbursement (2020-21) (7 persons) | 126,000 | |
| | | | | | Children Educational Allowance (2020-21) (3 x 27,000) | 81,000 | |
| | | | | | TOTAL | 6,857,000 | |
| OH-31 GENERAL | 894,773 | 17,254,000 | 18,142,533 | 6,240 | Pension (As per Pension bill September-2020) | 1,490,000 | 6,497,760 |
| | | | | | CT/GT (Teaching) | 1,380,000 | |
| | | | | | NPS 14% Sansthan Contribution | 370,000 | |
| | | | | | Outsourcing September -2020 | 180,000 | |
| | | | | | Security/Housekeeping September-2020 | 230,000 | |
| | | | | | Electric/Water Bill (Campus+Hostel) | 100,000 | |
| | | | | | MSP (Only monthly salary) July, Aug. & Sept -2020 | 200,000 | |
| | | | | | Telephone | 8,000 | |
| | | | | | T/DA Conveyance | 20,000 | |
| | | | | | Printing & Stationery | 10,000 | |
| | | | | | Postage expenses | 5,000 | |
| | | | | | Repair maintainace (all) | 20,000 | |
| | | | | | Misc. & General contingencies | 20,000 | |
| | | | | | Research Scholarship (48000 x 7 Research Scholars) | 336,000 | |
| | | | | | PENDING FAMILY PENSION ARREARS | | |
| | | | | | Family Pension arrear of Manorama Kathua, w/o:- Late | 275,000 | |
| | | | | | Purusottam Kathua, Ex.-MTS from 06/2019 to 06/2020 | | |
| | | | | | 7th CPC Pension Arrears (Sansthan's order awaited) | 1,860,000 | |
| | | | | | (06 Nos. F.Pensioners w.e.f. 01-01-2016 to 31-08-2020) | | |
| | | | | | TOTAL | 6,504,000 | |
| OH-35 CAPITAL | 0 | 0 | 0 | 0 | Capital Funds (Computer/Printers, Furniture/Fixture) | 100,000 | 100,000 |

Yours faithfully,

DIRECTOR
CENTRAL SANSKRIT UNIVERSITY
(SHREE SADASHIVA CAMPUS PURI (ODISHA))

The Deputy Director (Finance),
Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.

Requirement of funds for the month of October, 2020.

I am to submit herewith the requirement of funds for the month of Oct.-20 as per your prescribed format for your information and necessary action accordingly.

| CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI (ODISHA). | | | | | F | F | G |
|---|---|---|-------------------------------------|---|---|--|-------------------------|
| Object Head | A Unspent Balance as on 31-03-2020 | B Grants received upto 17-10-2020 | C Expenditure upto 17-10-2020 | D Funds available as on 17-10-2020 [(A+B) - C] | Particulars | Demand for the month of October-2020 | Net Demand (F - D) |
| OH-36 SALARY | 1,44,93,632 | 2,62,80,000 | 4,07,45,857 | 27,775 | Teaching (Regular) | 59,00,000 | 68,83,225 |
| | | | | | Non-Teaching (Regular) | 7,50,000 | |
| | | | | | Medical Reimbursement (2020-21) (10 persons) | 1,80,000 | |
| | | | | | Children Educational Allowance (2020-21) (3 x 27,000) | 81,000 | |
| | | | | | TOTAL | 69,11,000 | |
| OH-31 GENERAL | 8,94,773 | 2,19,50,635 | 2,28,37,193 | 8,215 | Pension (As per Pension bill October-2020) | 14,90,000 | 63,59,785 |
| | | | | | CT/GT (Teaching) | 14,90,000 | |
| | | | | | NPS 14% Sansthan Contribution | 3,70,000 | |
| | | | | | Outsourcing October-2020 | 2,00,000 | |
| | | | | | Security/Housekeeping October-2020 | 2,50,000 | |
| | | | | | Electric/Water Bill (Campus+Hostel) | 1,00,000 | |
| | | | | | MSP (Only monthly salary) Oct.-2020 | 80,000 | |
| | | | | | Telephone | 8,000 | |
| | | | | | TA/DA Conveyance | 20,000 | |
| | | | | | Printing & Stationery | 10,000 | |
| | | | | | Postage expenses | 5,000 | |
| | | | | | Online Sem./Annual Exam Remuneration & Others | 50,000 | |
| | | | | | Misc. & General contingencies | 20,000 | |
| | | | | | Research Scholarship (48000 x 6 Research Scholars) | 2,88,000 | |
| | | | | | Festival Advance-2020 (11 x 10000) | 1,10,000 | |
| | | | | | Excess Expenditure of PSST Entrance Exam-2020 | 17,000 | |
| | | | | | PENDING FAMILY PENSION ARREARS | | |
| | | | | | 7th CPC Pension Arrears (Sansthan's order awaited) (06 Nos. F. Pensioners w.e.f. 01-01-2016 to 31-10-2020) | 19,50,000 | |
| | | | | | TOTAL | 63,68,000 | |
| OH-35 CAPITAL | 0 | 0 | 0 | 0 | Capital Funds (Computer/Printers, Furniture/Fixture) | 1,00,000 | 1,00,000 |

Yours faithfully,

DIRECTOR
CENTRAL SANSKRIT UNIVERSITY
SHREE SADASHIVA CAMPUS PURI (ODISHA)

Letter No. 1B-2 (Grants/2020-21/022)

DATE:-17-11-2020

The Deputy Director (Finance),
Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.
Requirement of funds for the month of November, 2020.

1B-2
Grants

Sir,

I am to submit herewith the requirement of funds for the month of Nov.-20 as per your prescribed format for your information and necessary action accordingly.

| CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI (ODISHA). | | | | | | |
|---|---|---|-------------------------------------|---|--|----------------------------|
| Object Head | A Unspent Balance as on 31-03-2020 | B Grants received upto 16-11-2020 | C Expenditure upto 16-11-2020 | D Funds available as on 17-11-2020 (A+B) - C | E Particulars | G Net Demand (F - D) |
| OH-36 SALARY | 1,44,93,632 | 3,31,64,000 | 4,75,55,928 | 1,01,704 | Teaching (Regular) | 59,00,000 |
| | | | | | Non-Teaching (Regular) | 7,40,000 |
| | | | | | Pay arrear of Dr.R.K.Mishra, Associate Professor (03-01-2014 to 19-06-2017 & 01-10-2019 to 31-10-2020) | 32,00,000 |
| | | | | | Medical Reimbursement (2020-21) (10 persons) | 1,80,000 |
| | | | | | Children Educational Allowance (2020-21) (1 x 27,000) | 27,000 |
| | | | | | TOTAL | 1,00,47,000 |
| OH-31 GENERAL | 8,94,773 | 2,63,52,660 | 2,71,26,234 | 1,21,199 | Pension (As per Pension bill November-2020) | 14,90,000 |
| | | | | | CT/GT (Teaching) | 14,00,000 |
| | | | | | NPS 14% Sansthan Contribution | 3,70,000 |
| | | | | | Outsourcing November-2020 | 1,90,000 |
| | | | | | Security/Housekeeping November-2020 | 2,30,000 |
| | | | | | Electric/Water Bill (Campus+Hostel) | 50,000 |
| | | | | | MSP (Only monthly salary) November-2020 | 80,000 |
| | | | | | Telephone/Internet | 5,000 |
| | | | | | TA/DA Conveyance | 25,000 |
| | | | | | Printing & Stationery | 10,000 |
| | | | | | Postage expenses | 5,000 |
| | | | | | Misc. & General contingencies | 20,000 |
| | | | | | Repair & maintenance (All) | 20,000 |
| | | | | | Research Scholarship (Contigent 32,000) (48000x5 old students + 48000x19 new (18-19) students) | 11,84,000 |
| | | | | | PENDING FAMILY PENSION ARREARS | |
| | | | | | 7th CPC Pension Arrears (Sansthan's order awaited) (06 Nos. F Pensioners w.e.f. 01-01-2016 to 30-11-2020) | 20,00,000 |
| | | | | | TOTAL | 70,29,000 |
| OH-35 CAPITAL | 0 | 0 | 0 | 0 | Capital Funds (Computer/Printers, Furniture/Fixture) | 1,00,000 |
| | | | | | | 1,00,000 |

Yours faithfully,

DIRECTOR

CENTRAL SANSKRIT UNIVERSITY
SHREE SADASHIVA CAMPUS, PURI (ODISHA)

The Deputy Director (Finance),
Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.
Requirement of funds for the month of December, 2020.



MO.16-11-14-6049

I am to submit herewith the requirement of funds for the month of Dec.-20 as per your prescribed format for your information and necessary action accordingly.

| CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI (ODISHA). | | | | | | | |
|---|---|---|-------------------------------------|---|--|--|------------------------------|
| Object Head | A Unspent Balance as on 31-03-2020 | B Grants received upto 10-12-2020 | C Expenditure upto 10-12-2020 | D Funds available as on 11-12-2020 [(A+B) - C] | E Particulars | F Demand for the month of December-2020 | G Net Demand (F - D) |
| OH-36 SALARY | 1,44,93,632 | 3,99,10,000 | 5,43,91,007 | 12,625 | Teaching (Regular) | 59,00,000 | 98,81,375 |
| | | | | | Non-Teaching (Regular) | 7,40,000 | |
| | | | | | Pay arrear of Dr.R.K.Mishra, Associate Professor (03-01-2014 to 19-06-2017 & 01-10-2019 to 31-10-2020) | 32,00,000 | |
| | | | | | Medical Reimbursement (2020-21) (3 persons) | 54,000 | |
| | | | | | Children Educational Allowance | 0 | |
| | | | | | TOTAL | 98,94,000 | |
| OH-31 GENERAL | 8,94,773 | 3,12,55,660 | 3,20,98,750 | 51,683 | Pension (As per Pension bill December-2020) | 14,50,000 | 63,10,439 |
| | | | | | CTAGT (Teaching) | 14,00,000 | |
| | | | | | NPS 14% Sansthan Contribution | 3,70,000 | |
| | | | | | Outsourcing December -2020 | 1,60,000 | |
| | | | | | Security/Housekeeping December-2020 | 2,00,000 | |
| | | | | | Electric/Water Bill (Campus+Hostel) | 50,000 | |
| | | | | | MSP (Only monthly salary) December-2020 | 60,000 | |
| | | | | | Telephone/Internet | 5,000 | |
| | | | | | TA/DA Conveyance | 25,000 | |
| | | | | | Printing & Stationery | 20,000 | |
| | | | | | Postage expenses | 5,000 | |
| | | | | | Misc. & General contingencies | 20,000 | |
| | | | | | Repair & maintenance (All) | 20,000 | |
| | | | | | Research Scholarship (Contingent 32,000) (48000x8 old students + 48000x4 new (18-19) students) | 6,08,000 | |
| | | | | | PENDING FAMILY PENSION ARREARS | | |
| | | | | | 7th CPC Pension Arrears (Sansthan's order awaited) (06 Nos. F Pensioners w.e.f. 01-01-2016 to 30-11-2020) | 19,69,122 | |
| | | | | | TOTAL | 63,62,122 | |
| OH-35 CAPITAL | 0 | 0 | 0 | 0 | Capital Funds (Computer/Printers, Furniture/Fixture) | 1,00,000 | 1,00,000 |

Yours faithfully,

DIRECTOR
CENTRAL SANSKRIT UNIVERSITY

Letter No. IB-2 (Grants/2020 21/1442)

The Deputy Director (Finance),
Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.

Requirement of funds for the month of January, 2021.



IB-2

DATE:-15-01-2021

I am to submit herewith the requirement of funds for the month of Jan.-21 as per your prescribed format for your information and necessary action accordingly

| CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI (ODISHA). | | | | | | | |
|---|---|---|-------------------------------------|---|---|--|---------------------------|
| Object Head | A Unspent Balance as on 31-03-2020 | B Grants received upto 14-01-2021 | C Expenditure upto 14-01-2021 | D Funds available as on 15-01-2021 [(A+B) - C] | E Particulars | F Demand for the month of January-2021 | G Net Demand (F - D) |
| OH-36 SALARY | 1,44,93,632 | 4,65,92,000 | 6,10,73,413 | 12,219 | Teaching (Regular) | 59,30,000 | 1,22,10,081 |
| | | | | | Non-Teaching (Regular) | 7,35,000 | |
| | | | | | Pay arrears of Dr.R.K. Mishra, Associate Professor (03-01-2014 to 19-06-2017 & 01-10-2019 to 31-10-2020) | 32,00,000 | |
| | | | | | Gratuity of Bhagirathi Barik, MTS | 8,14,671 | |
| | | | | | Commutation of Bhagirathi Barik, MTS | 8,29,889 | |
| | | | | | Leave encashment of Bhagirathi Barik, MTS | 4,93,740 | |
| | | | | | Leave Encashment (LTC Cash voucher Scheme) | 1,22,000 | |
| | | | | | LTC Cash Voucher Scheme advance | 70,000 | |
| | | | | | Children Education Allowance | 27,000 | |
| | | | | | TOTAL | 1,22,22,300 | |
| OH-31 GENERAL | 8,94,773 | 3,64,53,660 | 3,73,42,778 | 5,655 | Pension (As per Pension bill January-2021) | 14,50,000 | 55,09,914 |
| | | | | | CT/GT (Teaching) | 13,80,000 | |
| | | | | | NPS 14% Sansthan Contribution | 3,70,000 | |
| | | | | | Outsourcing January -2021 | 1,60,000 | |
| | | | | | Security/Housekeeping January-2021 | 2,00,000 | |
| | | | | | Electric/Water Bill (Campus+Hostel) | 50,000 | |
| | | | | | MSP Salary Dec. & January & Remun | 2,00,000 | |
| | | | | | Telephone/Internet | 5,000 | |
| | | | | | T.A/DA Conveyance | 15,000 | |
| | | | | | Printing & Stationery | 30,000 | |
| | | | | | Postage expenses | 5,000 | |
| | | | | | Legal fees | 20,000 | |
| | | | | | Misc. & General contingencies | 30,000 | |
| | | | | | Repair & maintenance (All) | 1,00,000 | |
| | | | | | General Scholarship for April-2020 (P.S. to Acharya) | 4,53,000 | |
| | | | | | Research Scholarship (Contingent 32,000) | 6,08,000 | |
| | | | | | (48000x8 old students + 48000x4 new (18-19) students) | | |
| | | | | | PENDING FAMILY PENSION ARREARS | | |
| | | | | | 7th CPC Pension Arrears (Sansthan's order awaited) | 4,39,569 | |
| | | | | | (01 No. F. Pensioner w.e.f. 01-01-2016 to 31-12-2020) | | |
| | | | | | TOTAL | 55,15,569 | |
| OH-35 CAPITAL | 0 | 0 | 0 | 0 | Capital Funds (Computer/Printers, Furniture/Fixture) | 1,00,000 | 1,00,000 |

Yours faithfully,

DIRECTOR

CENTRAL SANSKRIT UNIVERSITY
SHREE SADASHIVA CAMPUS, PURI (ODISHA)

The Deputy Director (Finance), Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.
Requirement of funds for the month of February, 2021.

I am to submit herewith the requirement of funds for the month of Feb.-21 as per your prescribed format for your information and necessary action accordingly.

CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI (ODISHA).

| Object Head | A Unspent Balance as on 31-03-2020 | B Grants received upto 14-02-2021 | C Expenditure upto 14-02-2021 | D Funds available as on 15-02-2021 [(A+B) - C] | E Particulars | F Demand for the month of February-2021 | G Net Demand (F - D) |
|------------------|---------------------------------------|--------------------------------------|----------------------------------|---|---|--|-------------------------|
| OH-36 SALARY | 1,44,93,632 | 5,32,84,000 | 6,77,47,731 | 29,901 | Teaching (Regular) | 60,60,000 | 1,29,09,199 |
| | | | | | Non-Teaching (Regular) | 7,35,000 | |
| | | | | | Pay arrears of Dr.R.K.Mishra, Associate Professor (03-01-2014 to 19-06-2017 & 01-10-2019 to 31-10-2020) | 32,00,000 | |
| | | | | | Gratuity of Bhagirathi Barik, MTS (Retired on 31-1-2021) | 8,14,671 | |
| | | | | | Commutation of Bhagirathi Barik, MTS (Retired on 31-1-2021) | 8,29,889 | |
| | | | | | Leave encashment of Bhagirathi Barik, MTS (Retired on 31-1-2021) | 4,93,740 | |
| | | | | | LTC Final expenditure bill (LTC 3,16,000 + L.E. 59,319+41847) | 4,17,166 | |
| | | | | | Medical Reimbursement 2020-21 (05 x 18,000) | 90,000 | |
| | | | | | Children Education Allowance (02 x 27,000) | 54,000 | |
| | | | | | LTC Cash Voucher Scheme adv | 2,44,634 | |
| | | | | | TOTAL | 1,29,39,100 | |
| OH-31 GENERAL | 8,94,773 | 4,13,77,660 | 4,22,69,174 | 3,259 | Pension (As per Pension bill February-2021) | 14,60,000 | 64,25,205 |
| | | | | | CT/GT (Teaching) | 14,00,000 | |
| | | | | | NPS 14% Sansthan Contribution | 3,70,000 | |
| | | | | | Outsourcing February-2021 | 2,10,000 | |
| | | | | | Security/Housekeeping February-2021 | 2,30,000 | |
| | | | | | Electric/Water Bill (Campus+Hostel) | 80,000 | |
| | | | | | Telephone/Internet | 5,000 | |
| | | | | | TA/DA Conveyance | 20,000 | |
| | | | | | Remuneration for walk-in-interview | 36,000 | |
| | | | | | Printing & Stationery | 40,000 | |
| | | | | | Postage expenses | 5,000 | |
| | | | | | Legal fees | 15,000 | |
| | | | | | Misc. & General contingencies | 20,000 | |
| | | | | | E Journal Registration (Campus) | 10,000 | |
| | | | | | Repair & maintenance (All) | 50,000 | |
| | | | | | Annual Function | 25,000 | |
| | | | | | Prizes (Literary 15,000 + Sports 10,000) | 25,000 | |
| | | | | | General Scholarship from Sept 2020 to Jan 2021 (P.S. to Acharya) | 16,08,426 | |
| | | | | | Research Scholarship (Contigent 32,000) + (48000 x 7 students) | 3,68,000 | |
| | | | | | PENDING FAMILY PENSION ARREARS | | |
| | | | | | 7th CPC Pension Arrears (Sansthan's order awaited) (01 No. F Pensioner w.e.f. 01-01-2016 to 31-01-2021) | 4,51,038 | |
| | | | | | TOTAL | 64,25,464 | |
| OH-35 CAPITAL | 0 | 0 | 0 | 0 | Capital Funds (Computer/Printers, Furniture/Fixture) | 1,00,000 | 1,00,000 |

Yours faithfully

DIRECTOR
CENTRAL SANSKRIT UNIVERSITY

CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI

FINAL BILL CLAIMED IN CONNECTION WITH LTC CASH VOUCHER SCHEME (REQUIREMENT FOR FEBRUARY-2021)

| Sl. No. | Name | Design | A Total expenditure/ bill deposited | B Deemed LTC fare per person (Round Trip) | C Total LTC Fare | D Leave Encashment | (C + D) G.Total |
|-------------|--------------------------|-----------------|--|--|---------------------|--------------------------|--------------------|
| 1 | Dr. Susanta Kumar Ray | Asst. Professor | 7,33,350.00 | 20,000 x 7 | 1,40,000.00 | | 1,40,000.00 |
| 2 | Dr. Nandighosh Mahapatra | Asst. Professor | 6,91,758.00 | 20,000 x 6 | 1,20,000.00 | | 1,20,000.00 |
| 3 | Monika Verma | Asst. Librarian | 88,541.00 | 20,000 x 1 | 20,000.00 | 23,166.00 | 43,166.00 |
| 4 | Debadatta Pattanayak | S.O. | 87,100.00 | 6,000 x 1 | 18,000.00 | 24,258.00 | 42,258.00 |
| 5 | Purna Chandra Mishra | LDC | 68,201.00 | 6,000 x 1 | 18,000.00 | 11,895.00 | 29,895.00 |
| GRAND TOTAL | | | | | 3,16,000.00 | 58,319.00 | 3,75,319.00 |

LTC 2019-20 LEAVE ENCASHMENT PENDING

| | | | | | | | |
|---|-------------------------|-------------------|--|--|--|-----------|--|
| 1 | Purna Chandra Mahapatra | Retd. Asst. Prof. | | | | 41,847.00 | |
|---|-------------------------|-------------------|--|--|--|-----------|--|

o/c
DIRECTOR
CENTRAL SANSKRIT UNIVERSITY
SHREE SADASHIVA CAMPUS, PURI (ODISHA)
751005

Letter No. 1B-2 (Grants/2020-21/1881)



DATE: 16-03-2021

To
The Deputy Director (Finance), Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058.
Sub:-
Requirement of funds for the month of March, 2021.
Sir,

I am to submit herewith the requirement of funds for the month of Mar.-21 as per your prescribed format for your information and necessary action accordingly

| CENTRAL SANSKRIT UNIVERSITY, SHREE SADASHIVA CAMPUS, PURI (ODISHA). | | | | | | |
|---|---|---|-------------------------------------|---|---|------------------------------|
| Object Head | A Unspent Balance as on 31-03-2020 | B Grants received upto 15-03-2021 | C Expenditure upto 15-03-2021 | D Funds available as on 16-03-2021 [(A+B) - C] | E Particulars | G Net Demand (F - D) |
| OH-36 SALARY | 1,44,93,632 | 6,23,32,000 | 7,68,25,382 | 250 | Teaching (Regular) | 61,44,000 |
| | | | | | Non-Teaching (Regular) | 6,80,000 |
| | | | | | Pay arrears of Dr. R. K. Mishra, Associate Professor (03-01-2014 to 19-06-2017 & 01-10-2019 to 31-10-2020) | (1,80,000) |
| | | | | | Children Education Allowance 2020-21 | 1,47,000 |
| | | | | | Medical Reimbursement of Dr. B. L. Mohapatra | 2,96,000 |
| | | | | | LTC Final expenditure bill (LTC 9,40,000 + L. Encashment 1,81,194) | 11,21,194 |
| | | | | | TOTAL | 1,17,68,194 |
| OH-31 GENERAL | 8,94,773 | 4,77,13,660 | 4,86,05,845 | 2,588 | Pension (As per Pension bill March-2021) | 14,95,000 |
| | | | | | CT/GT (Teaching) | 15,50,000 |
| | | | | | NPS 14% Sansthan Contribution | 1,90,000 |
| | | | | | Outsourcing March-2021 | 2,15,000 |
| | | | | | Security/Housekeeping March-2021 | 2,40,000 |
| | | | | | Transfer TA of Prof. K. B. Subbarayudu | 1,72,000 |
| | | | | | Campus Cess (2019-20 & 2020-21) | 1,11,000 |
| | | | | | MSP (Salary for March-2021) | 71,000 |
| | | | | | Annual Function | (25,000) |
| | | | | | Prizes (Literary 15,000 + Sports 10,000) | (25,000) |
| | | | | | Electric/Water Bill (Campus+Hostel) | 80,000 |
| | | | | | Telephone/Internet | 5,000 |
| | | | | | Postage expenses | 5,000 |
| | | | | | TA/DA Conveyance | 30,000 |
| | | | | | Misc. & General contingencies | 10,000 |
| | | | | | TOTAL | 44,21,412 |
| OH-35 CAPITAL | 0 | 0 | 0 | 0 | Capital Funds (Computer/Printers, Furniture/Fixture) | (58,900) |
| | | | | | | 58,900 |

Yours faithfully

DIRECTOR
CENTRAL SANSKRIT UNIVERSITY
SHREE SADASHIVA CAMPUS, PURI (ODISHA)

शिक्षाचार्य विशेषछात्रकोष

| क्र.सं. | विवरण | प्रथमवर्ष (दो सत्रार्द्ध) शुल्क रु. | द्वितीयवर्ष (दो सत्रार्द्ध) शुल्क रु. |
|--|---------------------------|---|---|
| 1. | प्रवेश हेतु सामान्य शुल्क | 2000 | 2000 |
| 2. | विभागीय पत्रिका | 450 | 450 |
| 3. | शिक्षणोपकरणमञ्जूषा | 500 | 500 |
| 4. | विविधप्रवृत्ति शुल्क | 2000 | 2000 |
| 5. | प्रशिक्षुता | 500 | 500 |
| 6. | संगोष्ठी | 400 | 500 |
| 7. | संगणकीय कार्य | 100 | 200 |
| 8. | छायाचित्र | - | 200 |
| 9. | विशिष्ट व्याख्यान | 150 | 250 |
| | योग | रु. 6100 | रु. 6600 |
| शिक्षाचार्य शुल्क योग - रु. 6100+ रु. 6600 = रु. 12700 | | | |

छात्रावास शुल्क

| क्र.सं. | विवरण | शुल्क |
|---------|-------------------------|----------|
| 1. | प्रवेश शुल्क | 300 |
| 2. | छात्रावास सुरक्षित राशि | 2000 |
| 3. | विद्युत शुल्क | 700 |
| 4. | रख-रखाव शुल्क अप्रत्याय | 1000 |
| | कुल | रु. 4000 |

छात्र-कोष

छात्रकोष का प्रबन्ध एक समिति के अधीन है। परिसर के निदेशक समिति के अध्यक्ष होंगे तथा इसमें एक अध्यापक छात्र कल्याण अधिकारी के रूप में रहेंगे। कक्षाओं में प्रवेश के समय बनी योग्यता सूची में से सभी कक्षाओं से एक-एक सर्वप्रथम स्थान प्राप्त छात्र समिति के सदस्य होंगे। छात्र कोष के मद के साथ लिया गया धन किसी बैंक में रखा जायेगा। एकाउन्ट का संचालन निदेशक एवं अनुभाग अधिकारी संयुक्त रूप से करेंगे। परिसर के अन्य धन सम्बन्धी मदों के समान छात्रकोष का भी लेखा निरीक्षण करवाया जायेगा।

प्रशिक्षण पाठ्यक्रमों का शुल्क

शिक्षाशास्त्री व शिक्षाचार्य हेतु साधारण शुल्क

| क्र.सं. | विवरण | प्रथम वर्ष शुल्क रु. | द्वितीय वर्ष शुल्क रु. |
|---------|-----------------------|-------------------------|---------------------------|
| 1. | प्रवेश शुल्क | 500 | 500 |
| 2. | पुस्तकालय सुरक्षित धन | 500 | 500 |
| 3. | नामांकन शुल्क | 100 | 100 |
| 4. | परिचय पत्र | 50 | 50 |
| 5. | पत्रिका शुल्क | 100 | 100 |
| 6. | क्रीड़ा शुल्क | 100 | 100 |
| 7. | छात्रकोष शुल्क | 400 | 400 |
| 8. | विविध प्रवृत्ति शुल्क | 150 | 150 |
| 9. | कला/कृति शुल्क | 100 | 100 |
| | योग | रु. 2000 | रु. 2000 |

शिक्षाशास्त्री विशेषछात्रकोष

| क्र.सं. | विवरण | प्रथमवर्ष शुल्क रु. | द्वितीयवर्ष शुल्क रु. |
|---------|---------------------------|------------------------|--------------------------|
| 1. | प्रवेश हेतु सामान्य शुल्क | 2000 | 2000 |
| 2. | विभागीय पत्रिका | 400 | 400 |
| 3. | शिक्षणोपकरणमंजूषा | 500 | 500 |
| 4. | विविधप्रवृत्ति शुल्क | 2000 | 2000 |
| 5. | संगणकीय कार्य | 100 | 100 |
| 6. | संगोष्ठी | 100 | 100 |
| 7. | सामूहिक छायाचित्र | - | 200 |
| 8. | विशिष्ट व्याख्यान | - | 300 |
| | योग | रु. 5100 | रु. 5600 |

शिक्षाशास्त्री शुल्क महायोग = रु. 5100 + रु. 5600 = रु. 10700/-

5. शुल्क विवरण

परिसर में प्रवेश स्वीकृत होने पर प्रत्येक छात्र को निम्नलिखित शुल्क एवं सुरक्षित धनराशि (रुपये में) पूरे सत्र के लिए आरम्भ में ही जमा करानी होगी।

शैक्षिक पाठ्यक्रमों का शुल्क

| क्र. सं. | विवरण | प्राक्शास्त्री | शास्त्री/ प्रतिष्ठाशास्त्री | आचार्य | वि.वा. (गोध) |
|----------|-----------------------|----------------|--------------------------------|----------|-----------------|
| 1. | प्रवेश आवेदन पत्र | - | - | - | 100 |
| 2. | प्रवेश शुल्क | 125 | 125 | 125 | 150 |
| 3. | सुरक्षित धन पुस्तकालय | 150 | 150 | 150 | 5000 |
| 4. | नामांकन शुल्क | 30 | 30 | 30 | 100 |
| 5. | परिचय पत्र | 50 | 50 | 50 | 50 |
| 6. | पत्रिका शुल्क | 75 | 75 | 75 | 100 |
| 7. | क्रीड़ा शुल्क | 100 | 100 | 100 | 100 |
| 8. | छात्रकोष शुल्क | 400 | 400 | 400 | 500 |
| 9. | विविध प्रवृत्ति शुल्क | 120 | 120 | 120 | 200 |
| 10. | कला/कृति शुल्क | 50 | 50 | 50 | 500 |
| 11. | परीक्षा शुल्क | - | - | - | 500 |
| | योग | रु. 1100 | रु. 1100 | रु. 1100 | रु. 6800 |

संस्कृत संस्थान

निमित्त विस्तारविद्यालय

संस्कृत संस्थान विस्तार विद्यालय, भारत सरकार की संस्थागत से सम्बन्धित
56-57, इन्स्टीट्यूशनल एरिया, जानकपुरी, नई दिल्ली-110058**RASHTRIYA SANSKRIT SANSTHAN**
DEEMED UNIVERSITY
(Established under the Auspices of the Ministry of Human
Resource Development, Govt. of India)
56-57, Institutional Area, Janakpuri, New Delhi-110058

RSKS/Fin./1-5/2020-21/02

24.04.2020

To,

**The Principal, I/C
Rashtriya Sanskrit Sansthan (Deemed University)
Shree Sadashiv Campus,
Puri (Orissa) - 752 001****Subject Approved Budget Estimate of 2020-21 for the Campuses.**

Sir,

I am directed to inform you that the allocation made under B.E. level to your campus for the financial year 2020-21 is Rs. 1269.48 Lakh, where in Rs. 805.48 Lakh is towards Salary & Retirement benefits and Rs. 464 Lakh towards Pension & Pensionary benefits, expenditure on Contractual employee's (for the wages of approved Teaching i.e CT & GT and Non-teaching staff) and other expenses under General Head. Hence you are hereby requested to allocate the funds accordingly under various heads and intimate to Sansthan office by 5th May 2020. The allocation of funds does not involve any financial sanction. So it is requested to take Administrative and Financial sanction, wherever necessary, from the Head Quarter Office for the expenditure to be incurred well in time. Expenditure should be confined to the budget allotted to campus. Kindly take note of the office memorandum, issued by Ministry of Finance D/o Economic Affairs dated 8.04.2020 and accordingly funds will be released, initially for a period of the First Quarter, 15% of the allocation of the Quarter. Hence the expenditure to be made for most essential purpose only. All measures of economy in cases of expenditure & for the strict compliance of GFR issued by Govt. of India from time to time are to be ensured.

With regards.

Yours Faithfully,

(Anil Kumar Nauriyal)
Section Officer (F)

प्रतिवेदन संख्या-04/2021-22
Inspection Report No-04/2021-22

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| Name of the accounts audited | Accounts of the Director, Central Sanskrit University, Shree Sadashiva Campus, Puri Pin-752001 (Odisha) Phone No. 06752223439 E-Mail- principalpuri2009@gmail.com |
| Period of the accounts audited | 01-04-2018 to 31-03-2021 Including Financial Audit of 2020-21 |
| Time taken for Transaction Audit | From 23.08.2021 to 27.08.2021 (05 working days) |
| Name & Designation of Head of the Office during the period covered under audit | Prof. Atul Kumar Nanda, Principal From 01.04.2018 to 09.07.2018 Prof. Harekrushna Mahapatra, Principal 10.07.2018 to 31.03.2020 Prof. Khageswar Mishra, Principal 01.04.2020 to 29.04.2020 Prof. Khageswar Mishra, Director 30.04.2020 to till date |
| Name & Designation of next higher authority | Prof. K.B. Subbarayudu, Vice Chancellor, CSU, Rastriya Sanskrit Sansthan, New Delhi |
| Name and Designation of the DDO in charge of accounts from 01-04-2018 to 31.03.2021 | Prof. Atul Kumar Nanda, Principal From 01.04.2018 to 09.07.2018 Prof. Harekrushna Mahapatra, Principal 10.07.2018 to 31.03.2020 Prof. Khageswar Mishra, Principal 01.04.2020 to 29.04.2020 Prof. Khageswar Mishra, Director 30.04.2020 to till date |
| Name of the officers who audited the accounts | Shri N. C. Mishra, AAO Sri S Kerketta, Supervisor Sri D.K. Mohanty, Sr. Ar. |
| Name of the Reviewing Officer | Sri B. Dash, Sr. AO |
| Scope of audit | A test check and general examination of accounts records pertaining to the period covered under audit under Section 20 (1) of the C & AG's (DPC Act) 1971 |
| State of Account | Satisfactory |

भाग-1

Part-I

A. Introduction: As per Gazette Notification dated 25th March 2020, Ministry of Law and Justice (Legislative Department) the Central Sanskrit Universities Act, 2020 was passed and the Rastriya Sanskrit Sansthan, Puri was declared as Central Sanskrit University, w.e.f. 30.04.2020.

B. Allotment & Expenditure of Funds during 2018-19 & 2019-20

| Year | OB as on 01/04 (Rs) | Allotment of Funds (Rs) | Total balance (Rs) | Expenditure of Funds (Rs) | Balance Position of Funds (CB) as on 31 st March (Rs) |
|---------|---------------------------|-------------------------------|-----------------------|---------------------------------|--|
| 2019-20 | 146321/- | 212849305/- | 212995626/- | 197607221/- | 1,53,88,405/- |
| 2020-21 | 15388405/- | 123007660/- | 138396065/- | 138305563/- | 90,502/- |

C. Target Achievement: Nil

D. Audit Criteria, Scope, methodology and Sampling Method:

Criteria: General Financial Rules (GFR), 2017, Orders issued by Ministry of Urban Development & Affairs, Govt. of India, New Delhi and Ministry of Finance and DOPT Circulars, FRSR (TA, LTC, Leave Rules etc.), CPWD Code, CPWD Manual, guidelines, orders, instructions, circulars issued by the Govt. of India etc.

Scope: The Transaction audit of the accounts of the Director, Central Sanskrit University, Shree Sadashiva Campus, Puri was conducted under Section 20 (1) of the Comptroller & Auditor General of India's (DPC) Act, 1971 in accordance with the applicable Auditing Standard covering the period from 1st April 2018 to 31st March 2020. Financial Audit for the year 2020-21.

Methodology & Sampling: The month July 2019 and March 2021 were selected for detail audit i.e. detail check of vouchers on the basis of highest expenditure.

Entry and Exit Conference: An entry conference was conducted on 23.08.2021 with the Director, Central Sanskrit University, Shree Sadashiva Campus, Puri and the objective, scope

Annexure-I

1. Adequacy of Internal Audit System:

Internal Audit system of the unit is adequate and internal audit has been completed up to the year 2018-19.

2. Adequacy of Internal control System:

Internal control system is not adequate as proper physical verification of assets store and stock and library books have not been done. Fixed assets (Buildings, furniture) are being put to use without capitalisation and stock entry.

3. System of Physical verification of fixed assets:

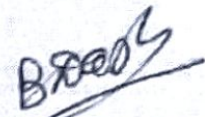
Physical verification of fixed assets has not been done.

4. System of Physical verification of inventory:

Physical verification of inventory has not been done.

5. Regularity in payment of statutory dues:

The organisation is regular in payment of statutory dues.


Sr. AO/CRAP-14

and methodology of audit were discussed. Audit findings were discussed in brief with the Director in the exit conference held on 31.08.2021. All the replies to the audit observations have been incorporated suitably in the Inspection Report.

E. Assurance Memo: Certified that no fraud and corruption was detected in the month in which detail check of vouchers was conducted. It is further certified that the facts and figures incorporated in different paras are correct and have been verified from the basic records of the entity.

Audit Findings

भाग-2(अ)

Part-II (A)

- NIL -

भाग-2(ब)

Part-II (B)

- ✓ 2. Irregular payment of wages and statutory dues to the outsourcing agency towards salary of outsourcing staff. Rs. 1.07 crore.

Under section 16 (I) (b) of EPF & MP Act 1952 the casual employees engaged through contractors are entitled to benefits of EPF and ESI. The EPF & ESI contribution shall be reimbursed on actual basis for all contracts on production of remittance receipt (Section 20.4.3.1). (Modified vide OM DG/MAN/252 dt. 08.11.2013). Rule 205 of GFR 2017 stipulates that the Ministry or Department should be involved throughout in the conduct of the contract and continuously monitor the performance of the contractor.

Audit scrutiny of records revealed that X Security Service (P) LTD, Bhubaneswar was awarded works to supply security, housekeeping, Gardener, cook, MTS, DEO, etc, from 07/2017 to as on the date of audit (08/2021) and paid Rs 107.40 lakh (**Annexure-A**) towards remittance of wages, EPF and ESI from 01.04.19 to 31.03.2021.

As per the provision of tender agreement (Clause-13 & 17) service provider should deposit copy of the slip of engaged staff in support of payment of in each month and the service provider will be wholly and exclusively responsible for payment of wages to the person engaged by compliance of all statutory obligations under related legislations as applicable to it from time to time including minimum wages Act, Employee Provident Fund, ESI Act, etc. The agency will also be required to provide particulars of PF, ESI, etc of its employees engaged in RSS, Puri.

However, audit noticed the followings deficiencies on the part of management:

1. Wages of Rs 92,28,112/- paid to the agency without any documentary proof of payment of wages (acquaintance register of staff deployed, bank statement and pay slip in support of payment of wages to the staff) to the deployed staff.
2. Payment of employer share EPF contribution (13% to 13.25%) Rs.1199679/- and ESI contribution (3.25 to 4.75%) Rs.312396/- made to the agency without obtaining documentary proof like copy of EPF/ESI remittance challan containing EPF and ESI number assigned to staff deployed in the Sansthan.

Thus, it is evident from the fact that continuous monitoring of the performance of the contractor was not evaluated with regard to transparency in payment of statutory dues which was irregular and contrary to the provision of the act/rules.

On this being pointed out by audit it was replied that steps would be taken to obtain payment particulars of EPF and ESI details from the Agency.

The same should be collected and actual payment of employer's share in respect of the casual employees ensured.

3. Avoidable expenditure towards power factor penalty amounting to Rs. 50,904.60

As per Regulation 77 under the Orissa Electricity Regulatory Commission Distribution (Conditions of Supply) Code, 2004", the consumer shall so arrange his installation that the average power factor of his load during any billing period is not less than 90%. Power factor penalty shall be levied if there is breach of aforesaid requirement.

Check of Electricity bills revealed that an amount of Rs. 50,904.60(2018-19 to 2020-21- Rs.42,265.60 + 2017-18- Rs. 8,639.00) was paid to the Central Electricity Supply Utility (CESU) and TPCODL of Odisha towards power factor penalty fall in average power factor. The details are shown in **(Annexure -B)** (enclosed). This resulted in extra expenditure of the Institution which could have been avoided had the Institute (CSU, SSC, Puri) maintained the average power factor.

The previous observation on the above subject vide para No.7 of IR No.49/2018-19 was Rs.8,639.00, but no action to stop this practice was taken by the Department. As such a total amount of Rs. 50,904.60 (Rs. 8,639.00 + Rs. 42,265.60) was paid to CESU and TPCODL of Odisha towards power factor penalty.

On being pointed by audit it was replied that necessary steps would be taken to avoid payment of power factor penalty after consultation with Electric Department.

Although this was pointed out in our earlier report necessary steps in this regard has not been taken. Progress in this regard may be intimated.

4. Non-disposal of un-serviceable/obsolete articles amounting to Rs11,21,305.00

As per Rule 196 and 197 of G.F.R., when an item is declared surplus or obsolete or un-serviceable and if the same is of no use to the Ministry or Department, the same should be disposed of by auction sale with the approval of the competent authority.

Scrutiny of records and information furnished to audit revealed that 25 nos. of durable articles amounting to Rs.11.21,305.00 were lying as un-serviceable, broken and damaged condition since 31.03.2021 and not disposed off as on the date of audit i.e. as on 23.08.2021. The details of the articles are shown in the (Annexure-C)

Regarding non-disposal of un-serviceable articles it was stated that the same would be disposed of after approval of Headquarters, New Delhi.

Early steps may be taken for disposal of un-serviceable items under initiation to audit.

5. Delay in completion of Shiksha Soudha Building

Rastriya Sanskrit Sansthan, New Delhi sanctioned an amount of Rs 98650000/- and Rs 16056000/- (Letter No.6566 dated 31.12.2015) towards c/o Shiksha Soudha Building and c/o Vertical Extension of Girls Hostels of the University. The same works were awarded to CPWD under Deposit Work. Vertical Extension of Girls Hostel has been completed (April 2019) and put to use. As per information furnished by CPWD the work c/o Shiksha Soudha Building, RSS Puri was commenced on 06.07.2016 with scheduled date of completion on 05.07.2017. Form 65 (June 2021) shows that out of total deposit of Rs 98650000/- CPWD could be able to spent Rs 94397646/- (95.69%) after elapse of four years from the stipulated date of completion. In the absence of hindrance report or delay condonation certificate of competent authority and related records in audit actual reasons for delay in completion could not be made available to audit. However, after obtaining suitable reasons from CPWD if applicable under provision of General Condition of Contract Clause compensation may be imposed on the contractor at the appropriate rate under intimation to audit.

On this being pointed out by audit it was replied that reason for delay in completion and non-imposition of penalty on the Contractor would be obtained and necessary action would be taken if required.

However, as the completion of the building has been inordinately delayed and the students are being deprived of the facility, immediate action in this regard may be taken.

6. Defunct Diesel Generator Rs.24.41 lakhs

Scrutiny of Diesel Generator Log Book and purchase files revealed that, the Diesel Generator purchased by the University on payment of Rs.24,40,850.00 on 31.03.2016 is defunct since April, 2020. To an audit query it was stated that the Diesel Generator set could not be repaired due to non-receipt of funds in repair head from Headquarters.

Regarding non-repair of the Diesel Generator since 17 months it was replied that a separate letter would be written to Headquarters, New Delhi for repairing of the Generator Set.

The reply is not convincing as necessary steps has not been taken for repair of the Generator set even after 17 months of its defunct.

7. Non-conducting physical verification of Library Books.

As per Rule 215(i) of General Financial Rules, Complete Physical verification of books should be done every year in case of libraries having not more than twenty thousand volumes. For library having more than twenty thousand volumes and up to fifty thousand volumes, such verification should be done at least once in three years. In case such verification reveals unusual or unreasonable shortages, complete verification should be done.

Although the last physical verification report of Library books was not made available to audit, 46812 nos. of books were recorded in the Accession Register maintained in the Library.

From the information made available to audit, 455 nos. of valuable books issued to Teaching, non-teaching staff and students from the period 02/1985 to till date have not been returned back to the library.

On this being pointed out in audit it was replied that physical verification would be completed soon and instructions would be issued to the borrowers for return of books.

However, the reply is not convincing as no steps has been taken yet for return of such huge stock of valuable library books.

8. Non-adjustment of T.A. Advances amounting to Rs. 6, 200/-

Rule 292 (2) of GFR, 2005 stipulates that the adjustment bill of contingent advance along with balance if any shall be submitted by the Government servant within fifteen (15) days of the



drawal of contingent advance, failing which that advance or balance, if any, shall be recovered from his next salary (ies).

Further as per SR 194-A, all Government servants are expected to prefer their Travelling Allowance claims within one year of their becoming due and where the claims have not been preferred by that period they stand forfeited. The un-adjusted advances so drawn may be recovered from their salary in one instalment.

Check of Advance Register/Ledger and information made available to audit revealed that an amount of Rs. 6, 200/- (commented in Para No.5 of IR No.48/2010-11) is pending for adjustment till date.

On this being pointed out by audit it was replied that correspondence would be made with Shri Srivastava for submission of adjustment vouchers.

Early steps may be taken for adjustment of long pending advance.

9. Non-maintenance of Stock records of furniture worth Rs. 50.00 lakh.

As per Agreement No.31/SE/EE/BCD-II/2018-19 the work of " Supply and installation of furniture for Rastriya Sanskrit Sansthan (Central Sanskrit University), Puri has been awarded to M/s Space Age Furnishing and the entire amount of Rs.50,00,000/- was transferred to the account of the supplier through PFMS on 16.01.2020. Accordingly the stock of furniture were handed over by the Supplier on 14.10.2020, issued to different rooms class rooms, auditorium etc. and put to use.

Scrutiny of the stock records revealed that, these huge stock of furniture although issued to different departments and put to use no step has been taken to verify their quality according to the required specification and entered in the appropriate stock register as required under Rule 208 of GFR.

On this being pointed out in audit it was replied that stock records of furniture has not been maintained due to non-receipt of bills and furniture's list from CPWD till date.

It is observed in audit that the furniture were put to use without stock entry and physical verification as regards to quality and specifications.

10. Comments on the accounts of Central Sanskrit University, Shree Sadashiva Campus, Puri for 2020-21.

10.1. Capital work-in-progress Rs. 12,00,61,544/-

As per the utilization-cum-expenditure certificate as on 31.03.2021 furnished by CPWD it is noticed that as against Rs.12,00,61,544.00 deposited by the university for execution of different capital works, Rs.10,33,11,805.00 has been utilized by CPWD leaving a balance of Rs 1,67,49,739/-.

In schedule-4 of the Statement of Accounts for the year 2020-21, the University, in spite of booking the utilized amount of Rs.10,33,11,805/- as work-in-progress under fixed Assets and unutilized balance of Rs.1,67,49,739/- as advance in schedule-8- Loans, Advances and other Assets, the entire amount of Rs.12,00,61,544/- has been shown as capital work-in-progress as a result of which, Fixed Assets-Capital-work-in-progress-(Schedule-4) has been overstated by Rs.1,67,49,739/- and Fixed Assets- Loans, Advances and other Assets (Schedule-8) has been understated to that extent.

10.2. GENERAL

10.2.1 Non-disclosure of Accounting Policy in the Annual Accounts.

Accounting Policies are the specific accounting principles and the methods of applying those principles adopted by an enterprise in the preparation and presentation of financial statements. During preparation and presentation of financial statements;

- a. All significant accounting policies should be disclosed,
- b. Such disclosure form part of financial statements.
- c. All disclosures should be made at one place.

Any change in accounting policies which has a material effect in the current period or which is reasonably expected to have material effect in later periods should be disclosed.

In the Annual Statement of Accounts for the year 2020-21;

- a) Significant accounting policies like Accounting convention, valuation of fixed Assets, Methods of providing depreciation, receipt of grants and other incomes,

valuation of stores/stock etc. of the organization has not been disclosed although this has been pointed out in this Certification Audit Report for 2018-19.

- b) Similarly, a note to Financial Statements has not been included in the Accounts which is very essential for fully understanding the document.

10.3. Non-capitalization of Assets worth Rs.9.30 Crores.

"Siksha Soudha" Building which has been constructed with an expenditure of Rs.9,29,60,836/- (up to 31.03.2021) was inaugurated on 22.07.2018 and being put to use by the University (used as class rooms for students and faculty rooms) since July 2019. Further, furniture worth Rs.50,00,000/- have been procured for the building and being used in different class rooms/Faculty Chambers etc./ since 14.10.2020 without any stock entry.

Although the above assets worth Rs.9,79,60,836/- (Building- Rs.9,29,60,836/- and furniture Rs.50,00,000/-) are being put to use, the value of the assets have not been capitalized in the Statement of Accounts and shown as capital-work-in progress.

10.4 Non-provisioning of liability towards retirement benefits on actuarial basis.

Despite comments in the Certification Audit Report for the year 2018-19, provision of liability towards retirement benefits on actuarial basis has not been made in the Annual Accounts for the year 2020-21 as required under Accounting standard (AS)-15.

10.5 GRANTS-IN-AID

The Director, Central Sanskrit University(Shree Sadashiva Campus), Puri received Grants-in-Aid of Rs.12,30,07,660/- (GIA-Salary-Rs.7,09,20,000/-, General Rs. 5,20,87,660/- and CCA-Nil) during the year 2020-21 together with an opening balance of Rs.1,53,88,405/- as on 01.04.2020, totaling Rs.13,83,96,065/-. Out of the total available fund of Rs.13,83,96,065/- the University utilized Rs.13,83,05,563/- (Salary-Rs. 8,54,13,208/-, General Rs. 5,28,92,355/- and CCA-Nil) during the year 2020-21 leaving a balance of Rs. 90,502/- as on 31.03.2021.

10.6 As detailed in Annexure-I

भाग-3
PART-III

Review of old outstanding paras:

| IR No. & Year | paras outstanding | Para settled | No. of para outstanding after settlement |
|-----------------|-------------------|-----------------|--|
| 48/2010-11 | 2,3,4 and 5 | 2,3,4 and 5 | Nil (IR closed) |
| 109/2017-18 | 3 and 6 | 3 and 6 | Nil (IR closed) |
| 49/2018-19 | 2,3,4,5,6,7 and 8 | 2,4,5,6,7 and 8 | 3 |
| 13(CAR)/2019-20 | 4 | 4 | Nil (IR closed) |

भाग-4
PART-IV
Best Practices

NIL

भाग-5
PART-V

Acknowledgement

Acknowledgement: The audit team sincerely acknowledged the cooperation and support extended by the Director, Central Sanskrit University, Shree Sadashiva Campus, Puri as well as other officers & staff of the O/o the Director, CSU, SSC, Puri by providing relevant data, information and records for the smooth conduct of audit.

व.लेखापरीक्षा अधिकारी/ के.प्रा.ले.प-व
Sr. Audit Officer/CRA-V